



## **Tour & Briefing Request Form**

Please fill out the following information and return this form by e-mail to aospinaj@oas.org

Tours & Briefings are offered from 9:00am to 4:00 pm (EST). Requests will be processed for groups of at least 10 people. A minimum of two weeks notice is required for all reservations. Please note that visits can be cancelled at the last minute due to unexpected OAS meetings or events.

## 1. Contact Information Contact Person: Phone Number: Title: E-mail: Organization: Fax: 2. Group Information Group Type: Government Graduate Students - Major Year Association of Professionals Undergraduate Students - Major Year Military High School Students - Grade: Civil Society Organization Middle School Students - Grade: If other, please specify: **Number of Visitors:** \* Please attach the list of participants. **Group Description:** \* Please provide a brief background of your group (nationalities, majors, experience, interests and training). **Group Knowledge about the OAS:** ☐ Very Knowledgeable Knowledgeable Basic Knowledge Not familiar What is expected from this visit? (Month/Day/ Year) (Time) **Availability** 1. \* Provide two options **Language Preference:** Spanish English

3. OAS	Visit Options and Fees:	
	Historic Building Tour (½ Hour, up to 30 people)	US\$ 250.00
	The guided tour includes a walk-through of the various rooms and halls in the OAS	Main Building.
	The tour examines the historical roots of the OAS Main Building and offers a glimp	se into the work of
	the Organization.	
	Historic Building Tour & OAS Overview (1 hour and a half, up to 30 people)	US\$ 300.00
	The Tour includes a walk-through of the various rooms and halls in the Main Build	ing of the OAS. The
	OAS overview is provided by OAS Senior Specialists and it offers a more in-depth	look of the work of
	the OAS and recent activities.	
	Historic Building Tour, OAS Overview & Specialized Briefing (2 Hours)	US\$ 500.00
	A tour and OAS overview are offered in conjunction with a specialized briefing of	on a required topic
	democracy, human rights, multidimensional security, integral development or international law. These	
	specialized briefings are provided by OAS experts who offer information and analysis on these issues.	
	Topic of Preference:	
	OAS Art Museum of the Americas guided Tour	US\$200.00

The Art Museum of the Americas has as its primary mission to promote the art and cultural traditions of the OAS Member States, with particular emphasis on modern and contemporary art from Latin America and the Caribbean. It is opened Tuesday trough Sunday from 10:00 AM to 5:00 PM. For more information visit the website: <a href="https://www.museum.oas.org">www.museum.oas.org</a>

- Requests will be processed for a minimum of 10 people.
- Fees should be paid by check on the day of your visit. Please make checks payable to: <u>Organization of</u>
  American States. Reference: OAS Tour & Briefing Program
- Our tour route and schedule may be affected by the meetings which take place throughout at the
  OAS Building. Some rooms may therefore not be accessible without prior notice.
- **4. Additional Information:** Please provide additional information that helps us understand the group needs and expectations.

